

## **Record of a decision taken by the Resources Portfolio Holder and Deputy Leader**

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### **Relocation of the ICT and Digital Team from the ground floor to the first floor at the Civic Centre, Poulton-le-Fylde**

The Service Director Performance and Innovation submitted a report seeking approval for building works to enable the relocation of the ICT and Digital Team from the ground floor to the first floor at the Civic Centre, Poulton-le-Fylde and to include the scheme in the Council's 2018/19 Capital Programme.

#### **Decisions taken**

The portfolio holder gave approval for

- building works to the vacant corridor above the Doctor's surgery in the Civic Centre.
- the scheme, budgeted at £30,000 (including contingences for some minor works), to be added to the Council's 2018/19 Capital Programme.
- additional income from the vacant rooms formerly occupied by the ICT and Digital Team to be achieved through a lease or similar arrangement.

# Record of a decision taken by the Street Scene, Parks and Open Spaces Portfolio Holder

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## **Capital Project - refurbishment of children's playground on Jean Stansfield Memorial Park**

The Service Director People and Places submitted a report seeking approval to deliver the final phase of the refurbishment of the playground on Jean Stansfield Memorial Park, Poulton using unallocated monies from the Council's 2018/19 Capital Programme and Performance Reward Initiatives (PRI) Reserve as well as grants secured by and a donation from the Friends of Jean Stansfield/Vicarage Park.

### **Decisions taken**

The portfolio holder agreed

- that the Council's 2018/19 Capital Programme be amended to include improvements to the playground on Jean Stansfield Memorial Park using a donation of £22,817 from the Friends of Jean Stansfield / Vicarage Park, a grant of £30,000 secured by the group from the Lancashire Environment Fund and any grant awarded under the Tesco Bags for Life scheme, expected to be between £1,000 and £4,000.
- that the Council act as accountable body for the grant awarded by the Lancashire Environment Fund to the Friends of Jean Stansfield / Vicarage Park and any grant awarded under the Tesco Bags for Life scheme.
- that the Council allocate £3,300 of the 2018/19 Capital Budget for playground refurbishment to the playground improvement works as the contribution to the landfill operator to release the Lancashire Environment Fund grant.
- that in addition, the Council allocate a maximum of £7,683 of the 2018/19 Capital Budget for playground refurbishment at Vicarage Park, with £2,957 of the total £10,983 maximum contribution being a transfer from the PRI Reserve.

# **Record of a decision taken by the Planning and Economic Development Portfolio Holder**

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## **Trial Street Market on Victoria Road West, Cleveleys**

The Service Director Performance and Innovation submitted a report requesting approval of a 14 week trial of a street market on Cleveleys Plaza, Victoria Road West, with a view to regularising the market if successful, by agreeing that it will operate as a statutory market under the provisions of the Food Act 1984 Part III.

### **Decision taken**

The portfolio holder gave approval to trial Cleveleys street market with a view to regularise, if successful, as a statutory market under Section 50(1) of the Food Act 1984.

# **Record of a decision taken by the Resources Portfolio Holder and Deputy Leader**

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## **Procurement of a Citizen Access Portal, Integrated Revenues and Benefits E-Forms, a Content Management Software upgrade and the associated redesign of the council website**

The Service Director Performance and Innovation submitted a report seeking approval for the procurement of the Jadu CXM Citizen Access Portal with Northgate Citizen Access integrated revenues and benefits e-forms, an upgrade to the Content Management Software and Jadu support for a redesign of the council's website

### **Decisions taken**

The portfolio holder gave approval for the procurement of

- the Jadu CXM Citizen Access Portal, upgraded Content Management Software and support for a website redesign via the Braintree Procurement Framework, under the exemptions to contract procedures contained within the Financial Regulations and Financial Procedure Rules on the grounds that exemptions are permitted to contract procedures “where a framework is available that necessitates the council not having to go out to tender, and the goods, works and services will still provide the council with best value for money.”
- the Northgate Citizen Access integrated revenues and benefits e-forms, under the exemptions to contract procedures contained within the Financial Regulations and Financial Procedure Rules on the grounds that exemptions may apply where “goods, works or services are of a specialist nature carried out by only one or a limited number of firms with no reasonably satisfactory alternatives available.”

**Date of Publication: Thursday, 16 August 2018**

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**What were the reasons for the recommendation and any other options were considered and rejected?**

Full details of the reasons for the recommendation and any alternative options that were considered but rejected, are included in the full reports.

**When will these decisions be implemented?**

All decisions will be put into effect five working days from the date of publication, unless a decision is “called-in” by any three members of the council within that period. The “call-in” procedure is set out in [Part 4 of the Council’s Constitution](#) (Paragraph 17 of the Overview and Scrutiny Procedure Rules).

If a decision is “called-in”, the Overview and Scrutiny Committee may decide that the original decision should be upheld or ask the Portfolio Holder to reconsider the decision.

*Record of a decision taken by a Wyre Borough Council Portfolio Holder*

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